Lansing Public Library
Board of Trustees
Regular Board Meeting
November 19, 2009
Minutes

Vice President Laura Hyzy called the meeting to order at 6:30 p.m.

Present: Carrie Appold, Tim Glinski, Cecilia Gonzalez, Laura Hyzy, Mary Kern, Judy Koch

Absent: Tom Nowak

Also Present: Debbie Albrecht, Director
Joan Ridder, Adm. Asst.

Visitor: Patty Higgins

Approval of Minutes: Mary Kern moved and Judy Koch seconded that the minutes of the October 15, 2009 regular Board Meeting be approved. All present voted Aye. Motion carried.

Financial Report: The Village of Lansing's current financial report shows a balance of $470,969.13 in the library's account on October 8, and we are halfway through the fiscal year.

Approval of Bills: Carrie Appold moved and Mary Kern seconded to approve the November 2009 bills in the amount of $78,049.57 and the additional November 2009 bills in the amount of $8,569.89. All present voted aye on a roll call vote. Motion carried.

Correspondence: Debbie passed the monthly correspondence around the board table for review by the board members; a thank you letter to the Board from Milton VanDrunen, 8th grade teacher at Lansing Christian, two thank you notes to Youth Services staff, information on the 60th Anniversary Art in the Parks – Picnic Table Project, "How One Person I Know Made a Difference" winning essays by Mitchell DeGrauwe and Jeron Wilson, and articles from the Times about the pumpkin Pennies for Peace fundraiser at the Municipal Center and the online Shopper about Professor Ron Miller's program "Understanding Islam in a Post 9-11 World."

Tim Glinski had to leave the meeting at 7:15.

Director's and Department Head's Reports:

Debbie explained that she and David Boomkers of LNN are working on the formulation of a Community Calendar for the various organizations in the Village. This would help avoid the problem of hosting fundraisers or other events on the same date.

Patty Higgins commented that she enjoyed the annual visit by Lansing Christian's eighth graders who are just being introduced to the process of writing research papers.

Laura Hyzy said she was amazed to read in the statistics this month that approximately 95,000 people have come into the library since May 1st.

Debbie informed the Board that she spoke to the Golden K's this week. One of the things she told them about was the After Hours events the Library will be hosting once a month on Friday evenings through April.

Debbie said that Channel 4 was here to tape Family Reading Night.

Friends of the Library: Friends raised $250.00 at their recent book sale. The book sales are now on the second Saturday of the month.

One Book, Two Libraries – Share – Three Cups of Tea Update: Debbie informed the Board that so far we have collected $4,213.92 for the Pennies for Peace program. By the end of December, Debbie relayed that she believes this amount will climb to over $10,000.00.

Debbie conveyed her excitement about hearing from Christiane Leitinger of the Central Asia Institute and Frank Duffy, a member of Texans for Pennies for Peace, who were both very impressed with our One Book Project.

Mary Kern relayed that she thoroughly enjoyed Saturday's program featuring the Sadhana School of Indian music.

The Board received the 2010 Holiday Schedule and Board Meeting Dates.

The First Reading of Revised Library Policies was tabled to the January 21, 2010 meeting.

Judy Koch moved and Carrie Appold seconded to approve Debbie's request to attend the 2010 PLA Conference in Portland, Oregon next March. All present voted aye. Motion carried.

Revision of Tax Levy for 2010: Judy Koch moved and Mary Kern seconded to change the Library Tax Levy to $1,900,000. All present voted aye on a roll call vote. Motion carried.

Debbie informed Village Treasurer Nancy Noworoyta by letter on November 17 that we wished to rescind our previous letter of October 16 asking for the 4.5% increase of our tax levy for next year and set it at $1,900.000.00. Laura Hyzy read this letter to the library board members present.

A meeting will be held on Tuesday, December 8 about this matter. It will be before the Village's regular Board Meeting which begins at 7:30 p.m. Debbie stressed that it is important for the library board members to attend this meeting. The Village auditors will be present at this meeting, also.

LIMRiC Insurance: Debbie informed the Board that the MLS LIMIRic insurance is being reduced from $2,500 annually to $1,000. Carrie Appold moved and Cecilia Gonzalez seconded to accept the resolution of the LIMRic Insurance Policy. All present voted aye on a roll call vote. Motion carried. Laura Hyzy and Mary Kern signed this document.

Mary Kern and Debbie Albrecht signed the annual MLS certification for 2009-2010 membership. President Tom Nowak will sign at a later date.

Debbie informed the Board that work has already begun on the 2011 Per Capita Grant.
A committee has been formed to work on developing a Technology Plan.

Vote to Keep Executive Board Minutes Sealed: Judy Koch moved and Carrie Appold seconded to keep the Executive Board Minutes sealed. All present voted aye. Motion carried.

Appointment of Debbie Albrecht to FOIA: Cecilia Gonzalez moved and Judy Koch seconded to appoint Debbie Albrecht as the FOIA officer. All present voted aye. Motion carried.

The board members agreed with Debbie's suggestion that their library email addresses be deleted.

There will be no December 2009 Library Board Meeting.

Laura Hyzy proclaimed the November 2009 Board Meeting adjourned at 7:40 p.m.

Submitted by

Joan Ridder, Administrative Asst.