

Lansing Public Library
Board of Trustees
Regular Board Meeting
October 14, 2010
Minutes

Present: Carrie Appold, Kelly Campos, Mary Kern, Judy Koch, Tom Nowak

Absent: Cecilia Gonzalez, Tim Glinski

Also Present: Debbie Albrecht, Director
Joan Ridder, Adm. Asst.

President Tom Nowak called the October 14, 2010 Regular Board Meeting to order at 6:30 P.M.

Visitors: Norman Eallonardo, Darren Schretter

Building Project Update from Darren Schretter of PSA Dewberry and Norm Eallonardo:

Tom Nowak invited Darren Schretter and Norm Eallonardo to give the Board an update on the building project.

Darren Schretter gave a detailed presentation which covered three options devised by PSA Dewberry for this project. They suggest the work be done in two phases. The first phase would involve replacing the roof, covering the steel, and glazing and reframing the windows. Schretter suggested the use of either metal panels or EIFS to cover the steel.. The Board was given the pros and cons of each material. A combination of the two materials was also given as an option.

The Board was given price estimates for the three options, as well as each individual phase. Norm Eallonardo offered his opinion about the materials that were recommended and the pricing quoted. Darren Schretter and Norm Eallonardo offered to come back to the next board meeting on November 18 to discuss this project further. The Board agreed to begin the meeting at 6:00 that evening.

The Board discussed this matter at length after the presentation, and decided it was imperative to receive pricing from both PSA Dewberry's and ICS in regard to their fees, as well as contingency costs and permit costs, before we can approve the start of this project.

Approval of Minutes: Carrie Appold moved and Mary Kern Campos seconded to approve the minutes of the Regular Board Meeting of September 16, 2010. All present voted aye. Motion carried.

Financial Report: As of today's date, the Village of Lansing reports there is \$800,854.91 in the library's account.

Approval of Bills: Carrie Appold moved and Kelly Campos seconded to approve the September, 2010 bills in the amount of \$61,066.58 and the additional September, 2010 bills in the amount of \$13,389.06. All present voted aye on a roll call vote. Motion carried.

Correspondence: Sandra received a thank you note from Janet Robinson saying that she appreciated the kindness Sandra and the library staff showed to her when she presented a program on domestic violence here recently.

Debbie reminded the Board that this year's "Evening of Thanks" dinner takes place on Friday, November 12 at the Serbian Hall, and Mary Kern will be recognized as the library's special volunteer.

The Board accepted the Director's and Department Head's monthly reports,

Debbie informed the Board that the Per Capita Grant was filed today. She also reported that there have only been minimal discipline problems so far this year.

Friends of the Library: Debbie relayed that Friends raised over \$500 at their last book sale.

Susan Schmidt's Retirement and Staff Changes: Judy Koch moved and Kelly Campos seconded to approve the transfer of Lou Ann Dommer from the Circulation Dept. to the Adult Services Dept. upon the retirement of Susan Schmidt on December 1. Judy Koch also moved and Kelly Campos seconded to approve the hiring of a part-time clerk to replace Lou Ann in Circulation and the hiring of a part-time IT assistant. All present voted aye on a roll call vote. Motion carried.

Set Tax Levy for 2011: Carrie Appold moved and Judy Koch seconded to approve that the Tax Levy for 2011 be increased by 4.9%. All present voted aye. Motion carried.

The next scheduled meeting of the Board of Trustees is set for November 18, 2010 at 6 P.M.

Tom Nowak declared the October 14, 2010 meeting adjourned at 8:15 P.M.

Submitted by

Joan Ridder
Administrative Asst.